

Risk Assessment for simple, floorspace-only stands

Company:	Stand Number:
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Name of person responsible for Health & safety:	Work No: Mobile No: Email:
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Exhibitor's Responsibilities

An exhibition stand is a workplace covered by health and safety legislation. As the exhibitor, it is your responsibility to ensure that a suitable and sufficient risk assessment is completed.

This template is for a simple 'floorspace only' exhibition stand comprising table/s, chairs and roller-type banners or backdrops which does not require any structural approval from the organiser or the venue. More complex stands will require a more detailed risk assessment and if you are in any doubt you should contact the organiser.

Does your stand include any of the following? If so you must complete the attached risk assessment for simple stands. Please answer Yes or No:

Lifting heavy products during the build-up/breakdown	
Working at height (using ladders)	
Display of anything containing liquid fuel or flammable and explosive substances	
Display of sharp objects or tools	
Demonstrations of any kind i.e. Grinding, cutting or spraying	
Working electrical appliances other than simple display lighting	
Food service of any kind other than sweets, snacks and soft drinks	
Heat source of any kind	
Working machinery of any kind even if static	
Using power tools during the build-up/breakdown	
Any portable appliances being displayed not had a visual inspection or relevant PAT test	
Any other hazard not identified above which could be a risk	

Note this is not an exhaustive list. You are responsible for identifying any aspect of your stand which could present a hazard

If you have answered **NO** to all of the above complete by signing below. If you have answered **YES** to any of the above please complete the risk assessment attached.

I declare that to the best of my knowledge there are no significant risks relating to this stand

Signed:	Name:	Position:	Date:



Risk Assessment for simple floorspace-only stands

Exhibition Name: Modern Railways Expo 2023

Company | Stand No:

Risk:

Who could be harmed:

Control Measures in Place:

To the best of my knowledge the information provided is correct. The control measures in place control risk to an acceptable degree.

Signed:	Name:	Position:	Date
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PLEASE RETURN THE COMPLETED FORM TO: geena@nimblemedia.co.uk